PATIENT INFORMATION

Date								
Patient's Last Name	First Name		Middle Name					
Social Security Number	Date of Birt	h	Marital Status					
Mailing Address		Zip Code	City	State				
Home Address		Zip Code	City	State				
Home Phone	Cell Phone		Work Phone					
Email Address (required)								
Employer		Occupation						
Spouse Name	Spouse Date of Birth_		Spouse Occupation					
Referring Physician								
Emergency Contact (Parent/Gu	ardian if patient is a minor)							
Name	Relationship		Phone					
	INSURANCE	INFORMATION						
Policy Holder's Name		Relationship	to Patient					
SSN	Date of Birth	_ Phone	Work Phone _					
Street Address		Zip Code	City	State				
Employer		Occupation						
Insurance Company	ID#		Group #					
	ADDITIONAL INSURANCE	INFORMATION	(if annlicable)					
Policy Holder's Name								
•	Relationship to Patient Work Phone Work Phone							
	ID#	-						
Insurance Company	ID#		Group #					
		INFORMATION						
Pharmacy Name	Pharmacy Cross Streets_		Pharmacy Number	Pharmacy Number				

CONSENT FOR EVALUATION OR TREATMENT

The undersigned hereby consents to evaluation or treatment the assi above.	igned healthcare provider may deem necessary to the patient name
(Signature of Patient or Legal Representative)	Date
INSURANCE ASSIGNME	ENT AND ACCEPTANCE
I hereby authorize Maternal Fetal Medicine of Arizona LLC to bill them. I authorize the physician to release information required for fithat regardless of my insurance status, I am ultimately responsible f rendered. **Please notify us of any changes in your insurance plane from your insurance**	iling the necessary insurance claim forms. I understand and agree for the balance on my account for any professional services
(Signature of Patient or Legal Representative)	Date
WAIVER OF ASSIGNMENT	OF BENEFITS (SELF-PAY)
I understand by not signing the above assignment of benefits, I will	be responsibly 100% of all charged incurred at the time of service.
(Signature of Patient or Legal Representative)	Date
FOR MEDICARE MEDICARE PART B SIGNA	
I certify that the information given by me in applying for payment of any holder of medical or other information about me to release to the any information needed for this or a related Medicare Claim. I permit request that payment of the authorized benefits to be made on my be physician or organization furnishing the services or authorize such payment to me.	ne Social Security Administration or its intermediaries or carries nit a copy of this authorization to be used in place of the original. I ehalf. I assign the benefits payable for physician services to the
(Signature of Patient or Legal Representative)	Date
Medicare B #	Date

FINANCIAL POLICY

The following is an explanation of our policy regarding patient accounts. Please take the time to read this policy as it describes your responsibilities for the handling of your account. If you feel that you need additional information or explanation regarding these policies, our manager will be glad to answer any questions.

Maternal Fetal Medicine of Arizona charges on a fee-for-service basis. As stated on page 2, we submit our services to your insurance company; however, you are responsible for the balance of the account and any portion not paid by your insurance. Once your insurance has processed your claim and a remaining balance is your responsibility, you will receive a statement letting you know of the balance owed by you. **Co-payments and deductibles are due in full at the time of each service.** Remember that your insurance coverage is between you and your insurance carrier, therefore you will need to contact your insurance carrier if you have any questions as to how your claim was processed leaving you with a balance due.

If you do not pay your account in full after 30 days for each outstanding date of service where a balance is due, a monthly billing late fee of \$50.00 will be applied to your account. A service charge of \$35.00 will be added on all returned checks and payment will then be required by cash or credit card.

If you are a self-paying patient, you will be required to pay for your office visits and procedures at the time of service as stated on page 2. The front desk will be happy to provide you with an estimate of the charges

APPOINTMENT NO SHOW POLICY

We understand things come up and you may need to miss your appointment. Due to the nature of our practice appointments are in high demand daily. Therefore, if you no show an appointment there will be a \$50 fee added on to your account that must be paid prior to being rescheduled.

While we send a text message reminder for your appointment, it is your responsibility to call the office at 480-467-3545 to cancel or reschedule.

ACCEPTANCE OF TERMS

I certify that I have read and fully understand the policies of Maternal I my charges and that any collection of attorney's fees will be charged to in the terms and conditions above.	
(Signature of Patient or Legal Representative)	

PREGNANCY AND FAMILY HISTORY QUESTIONNAIRE

Patient's Name	DOB	DOB Weight			
Father of the Baby's Name					
Please list any allergies to LATEX, medications or t	foods				
Current Pregnancy History					
What is the Date of your Last Menstrual Period?			-		
Did you have fertility treatments? (Circle)	No Yes	IVF	IUI	Fertility medications	
If you used donor eggs, what was the age of the don					
Have you had any prior ultrasounds with this pregna	ancy? (Circle)	No	Yes		
If yes, when was the ultrasound performed?					
Have you had any screening for Down syndrome?	(Circle) No	Yes			
If yes, what kind? (Circle) Nuchal Translucenc	y (NT) N	IPT	Quad screen	Not sure	
Have you experienced any complications with this p	oregnancy? (Circle)	No	Yes		
If yes, explain					
During this pregnancy have you used any medication	ons? (Circle)	No Yes			
If yes, please explain					
During this pregnancy have you used alcohol, cigare	ettes or recreational drug	gs? (Circle)	No	Yes	
If yes, please explain					
Personal/Family History					
Have you had any surgeries? If yes, please list					
Are you adopted? (Circle) No	Yes				
Is the father of the baby adopted? (Circle)	No Yes				
Are you and the father related by blood? (Circ	le) No	Vec			

Do you, the father of the baby or any member of your families have any of the following conditions? Please list who Autoimmune disorder (i.e lupus) Blood disorder (i.e sickle cell disease) Diabetes High Blood Pressure Heart Disease Kidney disease Liver disease Lung disease Seizure disorder (epilepsy) Other neurological problems Thyroid dysfunction Congenital Heart Defect Neural Tube Defect Other congenital defect Down syndrome

Ethnic Background

Other genetic syndromes

	My ethnicity (check)	Father of the Baby's ethnicity (check)
African American/African		
Caucasian		
Hispanic		
Native American		
Jewish		
French Canadian/Cajun		
Greek/Italian/Middle Eastern		
Asian/Indian		
Other		

Previous Pregnancy History

	pregnancies		Contational	Dalissass	Dint1-	Candan	Complications before as after
‡	Delivery	B irth	Gestational	Delivery	Birth	Gender	Complications before or after
	Date	Miscarriage	age at	Type	Weight	F	delivery, with you or your child
		Termination	delivery	Vaginal		M	
			(weeks)	Cesarean			
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HIPAA NOTICE OF PATIENT PRIVACY PRACTICES (NPP)

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORAMTION, PLEASE REVIEW IT CAREFULLY.

This Notice applies to all of the health records that identify you and the care you receive at Maternal Fetal Medicine of Arizona LLC.

If you are under 18 years of age, your parents or guardian must sign for you and handle your privacy rights for you.

If you have any questions about this notice, please contact Ron Russell, Privacy Officer, Maternal Fetal Medicine of Arizona LLC at (480) 467-3545.

Section A: Who Will Follow This Notice

This notice describes Maternal Fetal Medicine of Arizona LLC practices and that of.

- Any health care professional authorized to enter information into your medical chart.
- All departments of Maternal Fetal Medicine of Arizona LLC.
- Any members of a volunteer group we allow to help you while you are at Maternal Fetal Medicine of Arizona LLC.
- All employees, staff and other personnel of Maternal Fetal Medicine of Arizona LLC.

All entities, sites, and locations Maternal Fetal Medicine of Arizona LLC follow the terms of this notice. In addition, these entities, sites and locations may share medical information with each other for treatment, payment or medical practice operations purposes described in this notice. This list may not reflect recent acquisitions or sales of entities, sites, or locations.

Section B: Our Pledge Regarding Medical Information

We understand that medical information about you and your health is personal. We are committed to protecting medical information about you. We create a record of the care and services you receive at the hospital. We need this record to provide you with quality care and to comply with certain legal requirements. This notice applies to all of the records of your care generated or maintained by Maternal Fetal Medicine of Arizona LLC, whether made by Maternal Fetal Medicine of Arizona LLC personnel or your personal doctor. This notice will tell you about the ways in which we may use and disclose medical information about you. We also describe your rights and certain obligations we have regarding the use and disclosure of medical information.

We are required by law to:

- Use our best efforts to keep medical information that identifies you private;
- Give you this notice of our legal duties and privacy practices with respect to medical information about you; and
- Follow the terms of the notice that is currently in effect.

Section C: How We May use and Disclose Medical Information About You

We may share your medical information in any format we determine is appropriate to efficiently coordinate the treatment, payment, and health care operation aspects of your care. For example, we may share your information orally, via fax, on paper, or through electronic exchange.

The following categories describe different ways that we use and disclose medical information. For each category of uses and disclosures we will explain what we mean and try to give some examples. Not every use or disclosure in a category will be listed. However, all of the ways we are permitted to use and disclose information will fall within one of the categories.

- Treatment. We may use medical information about you to provide you with medical treatment or services. We may disclose medical information about you to doctors, nurses, technicians, medical students, or other Maternal Fetal Medicine of Arizona LLC personnel who are involved in taking care of you at the hospital. For example, a doctor treating you for a broken leg may need to know if you have diabetes because diabetes may slow the healing process. In addition, the doctor may need to tell the dietitian if you have diabetes so that we can arrange for appropriate meals. Different departments of Maternal Fetal Medicine of Arizona LLC also may share medical information about you in order to coordinate the different things you need, such as prescriptions, lab work, and x-rays. We also may disclose medical information about you to people outside Maternal Fetal Medicine of Arizona LLC who may be involved in your medical care after you leave Maternal Fetal Medicine of Arizona LLC, such as family members, clergy, or others we use to provide services that are part of your care.
- Payment. We may use and disclose medical information about you so that the treatment and services you receive at Maternal Fetal Medicine of Arizona LLC may be billed to and payment may be collected from you, an insurance company, or a third party. For example, we may need to give your health plan information about surgery you received at Maternal Fetal Medicine of Arizona LLC, so your health plan will pay us or reimburse you for the surgery. We may also tell your health plan about a treatment you are going to receive to obtain approval or to determine whether your plan will cover the treatment.
- Health Care Operations. We may use and disclose medical information about you for Maternal Fetal Medicine of Arizona LLC operations. These uses and disclosures are necessary to run Maternal Fetal Medicine of Arizona LLC and make sure that all of our patients receive quality care. For example, we may use medical information to review our treatment and services and to evaluate the performance of our staff in caring for you. We may give out your medical information to our business associates that help us with our administrative and other functions. These business associates may re-disclose your medical information as necessary for our health care operations functions. We may also combine medical information about many patients to decide what additional services Maternal Fetal Medicine of Arizona LLC should offer, what services are not needed, and whether certain new treatments are effective. We may also disclose information to doctors, nurses, technicians, medical students, and other Maternal Fetal Medicine of Arizona LLC personnel for review and learning purposes. We may also combine the medical information we have with medical information from other entities to compare how we are doing and see where we can make improvements in the care and services we offer. We may remove information that identifies you from this set of medical information so others may use it to study health care and health care delivery without learning who the specific patients are.

- > <u>Appointment Reminders.</u> We may use and disclose medical information to contact you as a reminder that you have an appointment for treatment or medical care at Maternal Fetal Medicine of Arizona LLC.
- > <u>Treatment Alternatives.</u> We may use and disclose medical information to tell you about or recommend possible treatment options or alternatives that may be of interest to you.
- Health-Related Benefits and Services. We may use and disclose medical information to tell you about health-related benefits or services that may be of interest to you.
- > Individuals Involved in Your Care or Payment for Your Care. We may release medical information about you to a friend or family member who is involved in your medical care. We may also give information to someone who helps pay for your care. In addition, we may disclose medical information about you to an entity assisting in a disaster relief effort so that your family can be notified about your condition, status, and location.
- Research. Under certain circumstances, we may use and disclose medical information about you for research purposes. For example, a research project may involve comparing the health and recovery of all patients who received one medication to those who received another, for the same condition. All research projects, however, are subject to a special approval process. This process evaluates a proposed research project and its use of medical information, trying to balance the research needs with patients' need for privacy of their medical information. Before we use or disclose medical information for research, the project will have been approved through this research approval process, but we may, however, disclose medical information about you to people preparing to conduct a research project, for example, to help them look for patients with specific medical needs, so long as the medical information they review does not leave the hospital. We will generally ask you your specific permission if the researcher will have access to your name, address, or other information that reveals who you are, or will be involved in your care at Maternal Fetal Medicine of Arizona LLC.
- As Required by Law. We will disclose medical information about you when required to do so by federal, state, or local law.
- To Avert A Serious Threat to Health or Safety. We may use and disclose medical information about you when necessary, to prevent a serious threat to your health and safety or the health and safety of the public or another person. Any disclosure, however would only be to someone able to help prevent the threat.

Section D: Special Situations

- Organ and Tissue Donation. If you are an organ donor, we may release medical information to organizations that handle organ procurement or organ, eye or tissue transplantation or to an organ donation bank, as necessary to facilitate organ or tissue donation and transplantation.
- Military and Veterans. If you are a member of the armed forces, we may release medical information about you as required by military command authorities. We may also release medical information about foreign military personnel to the appropriate foreign military authority.
- Worker's Compensation. We may release medical information about you for workers' compensation or similar programs. These programs provide benefits for work-related injuries or illness.
- Public Health Risks. We may discuss medical information about you for public health activities. These activities generally include the following:
 - To prevent or control disease, injury or disability;
 - To report births and deaths;
 - o To report child abuse or neglect;
 - To report reactions to medications or problems with products;
 - o To notify people of recalls of products they may be using;
 - To notify a person who may have been exposed to a disease or may be at risk for contracting or spreading a disease or condition;
 - To notify the appropriate government authority if we believe a patient has been the victim of abuse, neglect, or domestic violence. We will only make this disclosure if you agree or when required or authorized by law.
- > Health Oversight Activities. We may disclose medical information to a health oversight agency for activities authorized by law. These oversight activities include, for example, audits, investigations, inspections, and licensure. These activities are necessary for the government to monitor the health care system, government programs, and compliance with civil rights laws.
- Lawsuits and Disputes. If you or we are involved in a lawsuit or a dispute, we may disclose medical information about you in response to a court or administrative order. We may also disclose medical information about you in a response to a subpoena, discovery request, or other lawful process by someone else involved in the dispute, but only if efforts have been made to tell you about the request or to obtain an order protecting the information requested.
- > Law Enforcement. We may release medical information if asked to do so by law enforcement official:
 - o In response to a court order, subpoena, warrant, summons or similar process;
 - o To identify or locate a suspect, fugitive, material witness or missing person;
 - o About the victim of a crime if, under certain limited circumstances, we are unable to obtain the person's agreement;
 - About a death we believe may be the result of criminal conduct;
 - o About criminal conduct at Maternal Fetal Medicine of Arizona LLC; and
 - o In emergency circumstances to report a crime; the location of the crime or victims; or the identity, description, or location of the person who committed the crime.
- Coroners, Medical Examiners and Funeral Directors. We may release medical information to a coroner or medical examiner. This may be necessary, for example, to identify a deceased person or determine the cause of death. We may also release medical information about patients of Maternal Fetal Medicine of Arizona LLC to funeral directors as necessary to carry out their duties.
- National Security and Intelligence Activities. We may release medical information about you to authorized federal officials for intelligence, counterintelligence, and other national security activities authorized by law.
- Protective Services for the President and Others. We may disclose medical information about you to authorized federal officials so they may provide protection to the President, other authorized persons, or foreign heads of state or conduct special investigations.
- > <u>Inmates.</u> If you are an inmate of a correctional institution or under the custody of a law enforcement official, we may release medical information about you to the correctional institution or law enforcement official. This release would be necessary (1) for the institution to provide you with health care: (2) to protect your health and safety or the health and safety of others; or (3) for the safety and security of the correctional institution.

Section E: Your Rights Regarding Medical Information About You

You have the following rights regarding medical information we maintain about you.

Right to Inspect and Copy. You have the right to inspect and copy some of the medical information that may be used to make decisions about your care. Usually, this includes medical and billing records, but does not include psychotherapy notes. When your medical information is contained in an electronic health record, as that term is defined in federal laws and rules, you have the right to obtain a copy of such information in an electronic format and you may request that we transmit such copy directly to an entity or person designated by you, provided that any such choice is clear, conspicuous and specific. If you request a copy of the information, we may charge a fee for the costs of copying, mailing, or other supplies associated with your request. We may deny your request to inspect and copy medical information in certain circumstances. If you are denied access to medical information, in some cases, you may request that the denial be reviewed. Another license health care professional chosen by the hospital will review your request and the denial. The person conducting the review will not be the person who denied your request. We will comply with the outcome of the review.

- Right to Amend. If you feel that medical information, we have about you is incorrect or incomplete, you may ask us to amend the information. You have the right to request an amendment for as long as the information is kept by of for the hospital. In addition, you must provide a reason that supports your request. We may deny your request for an amendment if it is not in writing or does not include a reason to support the request. In addition, we may deny your request if you ask us to amend information that:
 - Was not created by us, unless the person or entity that created the information is no longer available to make the amendment;
 - o Is not part of the medical information kept by or for the hospital;
 - o Is not part of the information which you would be permitted to inspect and copy; or
 - o Is accurate and complete.
- Right to an Accounting Disclosure. You have the right to request an "accounting of disclosures." This is a list of the disclosures we made of medical information about you. The accounting will exclude certain disclosures as provided in applicable laws and rules such as disclosures made directly to you, disclosures you authorize, disclosure to friends or family members involved in your care, disclosures for notification purposes and certain other types of disclosures made to correctional institutions or law enforcement agencies. Your request must state in a time period which may not be longer than six years. Your request should indicate in what form you want the list (for example, on paper, electronically). The first list you request within a 12-month period will be free. For additional lists, we may charge you for the cost of providing the list. We will notify you of the cost involved and you may choose to withdraw or modify your request at that time before any costs are incurred.
- Right to Request Restrictions. You have the right to request a restriction or limitation on the medical information we use or disclose about you for treatment, payment, or health care operations. You also have the right to request a limit on the medical information we disclose about you to someone who is involved in your care or the payment for your care, like a family member or friend. For example, you could ask that we not use or disclose information about a surgery you had. In your request, you must tell us (1) what information you want to limit; (2) whether you want to limit our use, disclosures or both; and (3) to whom you want the limits to apply, for example, disclosures to your spouse.
 - We are not required to agree to your request except in limited circumstances where you have paid for medical services out-of-pocket in full and have requested that we not disclose your medical information to a health plan. If we do agree, we will comply with your request unless the information is needed to provide you emergency treatment.
- Right to Request Confidential Communications. You have the right to request that we communicate with you about medical matters in a certain way or at a certain location. For example, you can ask that we only contact you at work or by mail. We will not ask you the reason for your request. We will accommodate all reasonable requests. Your request must specify how or where you wish to be contacted.
- Right to a Notice of Breach. You have the right to receive written notification of a breach if your unsecured medical information has been accessed, used, acquired or disclosed to an unauthorized person as a result of such breach, and if the breach compromises the security or privacy of your medical information. Unless specified in writing by you to receive the notification by electronic mail, we will provide such written notification by first-class mail, or if necessary, by such other substituted forms of communication allowable under the law.
- Right to a Paper Copy of This Notice. You have the right to a paper copy of this notice. You may ask us to give you a copy of this notice at any time. Even if you have agreed to receive this notice electronically, you are still entitled to a paper copy of this notice.

To exercise the above rights, please contact the following individual to obtain a copy of the relevant form you will need to complete to make your request: Mr. Ron Russell, Privacy Officer, Maternal Fetal Medicine of Arizona LLC, 4852 E Baseline Rd Ste 104, Mesa AZ 85206, Phone (480) 467-3545.

Section F: Changes To This Notice

We reserve the right to change this Notice. We reserve the right to make the revised or changed Notice effective for Health Information we already have as well as many information we receive in the future. If we make changes, we will update this Notice. You may receive the most recent copy of this Notice by calling and asking for it or by visiting our office to pick one up. The footnote of our Notice will contain the Notice's effective date.

Section G: Complaints

If you believe your privacy rights have been violated, you may file a complaint with the hospital or with the Secretary of the Department of Health and Human Services. To file a complaint with Maternal Fetal Medicine of Arizona LLC, write to: Mr. Ron Russell, Privacy Officer, Maternal Fetal Medicine of Arizona LLC, 4852 E Baseline Rd Ste 104, Mesa AZ 85206, Phone (480) 467-3545. All complaints must be submitted in writing. **You will not be penalized for filling a complaint.**

Section H: Other Uses of Medical Information

Other uses and disclosures of medical information not covered by this notice, or the laws that apply to us will be made only with your written permission. If you provide us permission to use or disclose medical information about you, you may revoke that permission, in writing, at any time. If you revoke your permission, we will no longer use or disclose medical information about you for the reasons covered by your written authorization. You understand that we are unable to take back any disclosures we have already made with your permission, and that we are required to retain our records of the care that we provided to you.

Written Acknowledgment of Receipt of our Notice of Privacy Practices

Arizona, PLLC Notice of Privacy Practices.	age my receipt of a copy of the Maternal Fetal Mealcine of
(Signature of Patient of Legal Representative)	
(Print Name of Patient of Legal Representative)	
(Relationship of Patient of Legal Representative)	
(Date)	

Communication Use and Disclosure Authorization Form

I hereby request the following regarding the use of my PERSONAL HEALTH INFORMATION:

- 1. You may email and/or leave the following messages on answering machines:
 - Information regarding my appointments
 - Prescription information
 - Test results
 - Patient statements
 - Payment reminders
 - Other

2.	You may discuss information regarding my treatment and care with the following family members and/or friends. Pleas provide name and phone number:
3.	You may contact me regarding my treatment and care at the following numbers:
(Signature of Patient of Legal Representative)
	(Print Name of Patient of Legal Representative)
	(Relationship of Patient of Legal Representative)
	(Date)

CONSENT FOR OBSTETRIC ULTRASOUND EXAMINATIONS

Prenatal ultrasound is a powerful method of evaluating the unborn fetus. The ultrasound begins by placing gel over your abdomen to help the technician get a picture of the baby. Then a transducer (or scanning device) is moved lightly over your abdomen making sound waves that pass through the abdomen and uterus. These sound waves bounce off of the developing baby and are sent back to the transducer. The information that comes back to the transducer is used to generate pictures of the baby, the uterus and other nearby structures. These pictures can then be seen on a monitor. Available data show that diagnostic obstetric ultrasound is **not** associated with adverse material, fetal or neonatal outcome.

An obstetric ultrasound is not a treatment for any condition but is performed solely for diagnostic purposes. Information obtained can be used to evaluate the baby's growth, confirm the presence of a heart beat or detect certain birth defects. By undergoing this ultrasound, I understand that it is likely to be reassuring and confirm normal development of my baby, but I also understand that birth defects may occasionally remain undetected. Specifically, I understand that the ultrasound accuracy in detecting birth defects depends on the fetal gestational age, fetal position, maternal body habitus and that there are also certain birth defects that are not detectable at all by prenatal ultrasound.

Certain "marker" ultrasound findings may also be seen in the minority of normal fetuses. While some of these findings may slightly increase the risk of Down syndrome or other birth defects, they are usually not important in which case they may cause unnecessary anxiety.

Maternal Fetal Medicine of Arizona uses state of the art technology and clinical expertise to promote knowledge in the field of prenatal diagnosis. I therefore acknowledge my willingness to participate in clinical research as long as all patient information is anonymous (my name will not be given to others). For quality control and ongoing clinical research, I agree that I or my physician's office can be contacted at a later date to determine the outcome of this pregnancy.

•	I acknowledge that I	I understand the	ultrasound	procedure,	its purpose d	and its limitations
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•	l I	have read	the	e above	info	ormation	and I	consent	to a	n obst	tetric	ultrasound	examinatio	n
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Patient signature	 Date